

LSU/CAMD Directive	Doc. ID:	GS-AD-0010-001.doc
Forklift	Date:	2001/01/17

This directive concerns the use of the CAMD forklift by individuals who have not received training by CAMD (for example a vendor) but who need to operate the CAMD forklift to ensure completion their work (contract) at CAMD. This option is available only to outside contractors. Reference to this exception is detailed in **GS-PO-0009-001.doc** under **section 8**, entitled **Exemptions to the rule**.

All individuals described above, must sign a release waiver. A sample release waiver follows. All release waivers must include the date, the responsible party, the signature of the responsible party and the affiliation of the responsible party. The waiver should be printed on LSU Letterhead.

Example:

This letter confirms that I, _____ (name) _____ will accept full responsibility and liability for using the CAMD forklift located at the CAMD facility.

Signed: _____ **Date:** _____

Print name _____
Print affiliation _____

Authorization: By the signatures affixed below, this policy is authorized by the CAMD Director, the CAMD facility manager and by the CAMD Safety Director.

_____	_____	_____	_____
Josef Hormes	Date	George Rupert	Date
_____	_____	_____	_____
Marie-Lorraine Marceau-Day	Date		