

Cleanroom After-Hours Policy

Original: 11/04
Revised: 2//05

CAMD strives to maintain and improve laboratory and User safety along with User efficiency. After-Hours work inside the cleanroom (CR-AH) is an access privilege that requires deliberate selection of requested Users to maintain a safe, productive environment.

- Workdays = 7am – 10pm weekdays
- After-Hours = 10pm – 7am workdays + all hours on weekends + all hours of LSU Staff holidays.

After-Hours Access Request

- Cleanroom-trained Users can apply for CR-AH access. Factors used when evaluating a request:
 - Project requirements
 - Processing routine
 - User's cooperation history
 - User's experience - the User must have at least 3 months of active cleanroom experience before an After-Hours request will be considered.
- The online form is required to request CR-AH access. See the website (www.camd.lsu.edu) for the request form. Instructions to submit request are located on the form.

After-Hours Rules

1. All cleanroom rules apply during After-Hours, with the addition of the following:
2. The Two-Person rule applies at all times inside the experimental hall. After 5pm Workdays the User must ensure there is a willing and available second person according to the following guidelines:
 - a. Without chemical use inside the cleanroom: 2nd person must be inside the experimental hall (cylindrical building) at all times of cleanroom use in contact through radios, at minimum.
 - b. During chemical use inside the cleanroom: 2nd person must be inside the cleanroom at all times of chemical use and in visual and auditory contact. This means the 2nd person must be cleanroom trained with access.
 - c. 2nd person can NOT be control room personnel
3. Inform control room personnel each time you enter and each time you depart the cleanroom in order to ensure a properly secured building. The control room phone numbers (8-9328 or 8-9380) are located on the list above each phone inside the cleanroom.
4. Failure to abide by the rules in the CR Policy or After-Hours Policy during Workdays or After-Hours may result in loss of CR-AH access.
5. You are encouraged to exit the cleanroom for a break at least one time every 4 hours when working. This guideline is important for lab safety and will improve your productivity.
6. Each cleanroom User is responsible for understanding and applying this information.

Statement of Acceptance

I will adhere to the guidelines provided in this document as an authorized User of the CAMD Cleanroom and understand that failure to comply with any of the regulations can lead to revocation of privileges, suspension, and/or expulsion from the CAMD Cleanroom.

User Name (print)

Department/Supervisor

User Signature

Date